

Texas Statewide Health Coordinating Council
Texas Center for Nursing Workforce Studies Advisory Committee

Minutes of Teleconference Meeting Held January 25, 2012
10:00 am – 12:00 pm

Texas Department of State Health Services
Center for Health Statistics
1100 W. 49th Street
Moreton Building, Room 660
Austin, Texas 78756

Members Attending

Alexia Green, PhD, RN, FAAN, Co-chair
Richard Beard, BS, RN, CMSRN, Co-Chair
Gail Acuna, RN, MA
Donna Carlin, MSN, RN
Bonnie Clipper, MBA, RN, FACHE
Jennifer DM Cook, PhD, MBA, RN
Kathryn Griffin MSN, RN, NEA-BC
Patti Hamilton, PhD RN
Rachel Hammon, BSN, RN
Clair Jordan, MSN, RN
Susan McBride, PhD, RN
Pearl E. Merritt, EdD, MSN, MS, RN
Lula Pelayo, PhD, RN
Elizabeth Poster, PhD, RN, FAAN
Betty Sims, RN
Vickie Ragsdale, PhD, RN
Elizabeth Sjoberg, JD, RN
Lisa Taylor, PhD, RN, CNS, FNP
Sally Harper Williams

Members Absent

M'Lissa Quintanilla, LVN, Excused
Katherine Thomas, MN, RN, FAAN, Excused

Staff Present

Aileen Kishi, PhD, RN, Program Director, TCNWS
Pamela Wiebusch, Program Specialist, TCNWS
Michelle Kim, Program Specialist, TCNWS
Bobby Schmidt, HPRB & SHCC

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1. Welcome and Introductions	Dr. Alexia Green called the meeting to order at 10:00 a.m. She welcomed the committee and staff members present, who introduced themselves. It was announced that the meeting will be tape recorded as required by the Administrative Procedures Act.
2. Establish Quorum and Approval of Excused Absences	A motion was made by Richard Beard and seconded by Clair Jordan to approve the request for an excused absence from M'Lissa Quintanilla and Katherine Thomas. The motion carried.
Quorum Attained	A quorum of members was present; hence the committee was able to take action at this meeting.
3. Review of January 25, 2012 Agenda	The agenda was reviewed, and Aileen Kishi requested that agenda item # 8 (Report from TCNWS) be presented after agenda item # 5 (Progress Report on the 2011 Home Health and Hospice Care Nurse Staffing Report). The re-ordering of the agenda was approved by consensus of the advisory committee members.
4. Approval of Minutes for September 28, 2011 Meeting	A motion was made by Elizabeth Poster to approve the minutes of the September 28, 2011 meeting and seconded by Patti Hamilton. The motion carried.
5. Progress Report on the 2011 Home Health and Hospice Care Nurse Staffing Survey	Michelle Kim presented the following progress report on the 2011 Home Health and Hospice Care Nurse Staffing Survey: <ul style="list-style-type: none">• The final statewide response rate for the 2011 Home Health and Hospice Care Nurse Staffing Survey was 22.0% (with 572 of 2597 responding) –it had a representative sample of home health and hospice agencies in terms of geographic region and patient census.• Data verification and follow-up process occurred in the months of October and November.• Data analysis and writing of the reports are scheduled to proceed through Spring 2012.• The reports are going to be presented at the next in-person meeting in May.

<p>8. Report from TCNWS [Re-ordered agenda item]</p>	<p>Aileen Kishi reported on the following:</p> <ul style="list-style-type: none"> • A report was given on the number and type of position vacancies in the Center for Health Statistics (CHS), Health Professions Resource Center (HPRC) and TCNWS. It is unknown at the time of the meeting if any of the positions will be approved to fill in the future. TCNWS' Research Specialist position has been vacant since August 2011 and so far has not been approved to post and fill the position. • All of the departments within CHS including TCNWS will be re-located to another building while major repairs are done to the Moreton Building. The date for the move has not been determined at this time. The Moreton Building will be undergoing construction for at least 2 years. • Due to the vacancies in positions and the relocation of the office, adjustments in timelines will need to be made on some of the projects that TCNWS will be doing. Staff will include this information in their progress reports. • TCNWS is currently working with several state nursing workforce centers to apply for a two-year Robert Wood Johnson Foundation grant to conduct a study to establish an infrastructure for collecting standardized nurse demand data from all of the states and to establish a national minimum data set on nurse demand. Both Pamela Wiebusch and Aileen Kishi will be involved in this project if grant proposal is approved. • Pamela Wiebusch was recognized for the work and contributions she has made as a member of the national Forum's Research Committee. • Advisory Committee members were encouraged to attend the national Taking the Long View conference in Indiana, IN on June 27-28, 2012 as well as to respond to a call for proposals for presentations and posters. Information for both was provided to the committee members. There will also be a Forum business meeting held on June 29th after the conference. Richard Beard indicated that he would like to attend the business meeting. This meeting has not been finalized, and Dr. Kishi will keep the committee informed as to who will be able to attend this meeting. • A strategic planning meeting of the state Executive Directors of nursing workforce centers is scheduled for February 8-9, 2012 in which Dr. Kishi plans to attend.
<p>6. Progress Reports on the 2011 Nursing Educational Program Information Survey (NEPIS) and Compliance Audit of Nursing Educational Programs (CANEP)</p>	<p>Pamela Wiebusch presented the following progress report on the 2011 NEPIS and CANEP surveys:</p> <ul style="list-style-type: none"> • In October of 2011, in collaboration with the Texas Board of Nursing, the NEPIS and CANEP were sent out to all Professional Nursing, Vocational Nursing, and APRN programs. • 108 Professional Programs (1 Diploma, 59 Associate Degree Nursing, 8 LVN to ADN, 39 Baccalaureate Degree Nursing, 1 MSN Alternate Entry), 98 Vocational Programs, and 23 APRN programs completed the survey. • Data verification took place throughout the month of November and all data were finalized by December 15th. • Admission, Enrollment, and Graduation spreadsheets have been created and finalized for RN, VN, and APRN programs.

	<ul style="list-style-type: none"> TCNWS staff is currently working on analyzing the NEPIS data and writing reports. 2011 NEPIS reports will be up for review and approval at the May 9th TCNWS Advisory Committee meeting.
7. Progress Report on the 2012 Hospital Nurse Staffing Survey (HNSS)	<p>Pamela Wiebusch presented the following progress report on the 2012 HNSS:</p> <ul style="list-style-type: none"> 2012 Hospital Nurse Staffing Survey Taskforce met by teleconference on Tuesday, December 6, 2011 to go over the survey instrument, operational definitions, project timeline, and strategies to improve survey response rates. Revisions to the survey materials were made based on feedback from the taskforce and have been finalized. TCNWS intended to start the survey February 1st but due to uncertainties related to moving out of the Moreton building, it was decided to postpone the survey until there was more definite information about the move. The survey is anticipated to be started on March 1st. The survey will be available online for two months including one month of follow-up with non-respondents. During the month of follow-up, emails, postcards, and phone calls will go out to encourage participation. Task force members will also help with follow up by contacting the hospitals in their region to respond to the survey. Reports from this survey should be ready by late Fall 2012 for TCNWS Advisory Committee members to review and approve.
8. Report from TCNWS	Agenda item # 8 was re-ordered to follow after Agenda item # 5
9. Report from the Statewide Health Coordinating Council (SHCC)	<p>Bobby Schmidt reported that a Task Force has been assigned to work on the State Health Plan update. An integrated model among the health professions will be used with a theme of practicing at the top of your license. Some of the topic areas will include access to primary and specialty care, chronic care in an aging population, geographic disparities, and patient safety/quality assessment. The timeline would include having a draft of the State Health Plan update presented to SHCC at their May 10, 2012 meeting; a final State Health Plan Update report approved by SHCC on September 13, 2012; and the State Health Plan Update report sent to the Governor on November 1, 2012.</p>
10. Report from the Texas Action Coalition	<p>Alexia Green reported the following on activities of the Texas Action Coalition:</p> <ul style="list-style-type: none"> On September 26, 2011, the Texas Team Advancing Health through Nursing Coalition was selected by the Future of Nursing: <i>Campaign for Action</i> as an official Action Coalition. Some of the leadership members in place: <ul style="list-style-type: none"> Executive Committee includes Elizabeth Poster, Clair Jordan and Aileen Kishi who also serve on the Education Committee Tactical Support: Aileen Kishi Practice: Joyce Batcheller—will have new co-leader Education: Susie Sportsman & Sondra Flemming 8 Regional Leaders: plan to have monthly meetings <ul style="list-style-type: none"> There's a possibility of breaking the South Region into two regions There will be a nurse and business/community non-nurse leaders for each region that are currently being recruited. Strategic Action Coalition Group will meet quarterly.

<p>10. Report from the Texas Action Coalition (con't)</p>	<ul style="list-style-type: none"> • TNA and Texas Action Coalition will co-host an upcoming APRN Round Table Meeting. • Perkins Project: Developing common menu of prerequisite courses that include: 45 hours of prerequisites and 9 hours required at the discretion of the educational institution. <ul style="list-style-type: none"> ○ The BSN schools who are in partnership with the ADN schools in this project will accept these prerequisite courses without having the ADN graduates take additional prerequisite courses. ○ This model will be presented at the next Deans and Directors meeting in February. • Texas Action Coalition is partnering with Associates in Process Improvement, American Nurses Credentialing Center (ANCC) in writing a CMS Innovation Grant application to further develop inter-professional teams and improve education and quality of healthcare in Texas. It would involve approximately 990 health professionals who will take a “quality improvement” science course and sit for ANCC’s certification exam. • There are approximately 127 coalition members in Texas. An updated list of member organizations will be placed on the TCNWS website. <p>Susan McBride indicated that the emergence of the healthcare electronic environment has practice implications that the Texas Coalition’s Nursing Practice Group needs to consider. Dr. McBride will send some ideas to Dr. Green to share with the Nursing Practice Group.</p>
<p>11. Discussion of Health Affairs Articles on Registered Nurse Supply</p>	<p>Committee members received electronically prior to the meeting 6 articles and a PowerPoint presentation regarding RN supply. Alexia Green facilitated discussion among the committee members. The discussion included the following:</p> <ul style="list-style-type: none"> • Texas still has nursing shortages in certain areas such as: <ul style="list-style-type: none"> ○ Smaller hospitals in the non-metropolitan areas ○ RN positions in long term care, home and hospice agencies • The hospital job market for new graduates is tight in such cities like Dallas and also in the state hospital system. • It is important to report on what the actual nursing shortage is. • It is important to establish more vital RN roles in gerontology, home health, hospice and other areas where there is a nursing shortage. • There needs to be a nursing curriculum for the future of healthcare developed and taught so that nurses are prepared for new and changed nursing roles. • Pearl Merritt and Vicki Ragsdale have an article published on the stigma of nurses working in long term care and how important education is for nursing students to experience the positive aspects of community and long term care. • Susan McBride indicated that it is important to use informatics to see how well healthcare needs are being addressed in public and community health. In addition, there needs to be more effort in establishing the value and roles nurses can provide in coordinating and using informatics at all levels of healthcare.

12. Future Meeting Dates for TCNWS Advisory Committee	<p>The next 2 hour teleconference meeting of the TCNWS Advisory Committee was scheduled for September 26, 2012. However, because of the changes in the timelines for the 2012 Hospital Nurse Staffing Survey, TCNWS staff requested that the teleconference meeting be changed to November 7th or 14th.</p> <p>A motion was made by Gail Acuna and seconded by Betty Sims to move the September TCNWS Advisory Committee teleconference meeting to <u>November 7, 2012 from 10 am – 12 pm</u>. The motion carried.</p> <p>The committee members were reminded that the committee co-chairs have the authority to call for additional meetings if needed.</p>
13. Public Comment	<p>There was no public comment.</p>
14. Adjourn	<p>The meeting was adjourned at 11:35 AM.</p>